

**Agenda
Human Resources Committee
Jefferson County Courthouse
320 S Main St, Room 112
Jefferson, WI 53549**

September 18, 2012 @ 8:30 a.m.

Committee Members: James Braugher, Chair; Greg David; Pamela Rogers, Secretary; Jim Schroeder, and
Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of August 28, 2012 minutes
7. Communications
8. Approval of employee retirements from July – August, 2013 to be recognized by County Board
9. Discussion with Charles Carlson from Carlson Dettmann Consulting to provide a status update on the Classification and Compensation study, including but not limited to possible review of a preliminary draft of classification, compensation and policy recommendations and action determining where Jefferson County should position itself in the market
10. Report from Human Resources Director positions filled, emergency help requests and new hires starting above the minimum step/benefits
11. Set next meeting date and agenda
12. Adjournment

Next scheduled meeting: October 16, 2012 @ 8:30 a.m.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.